



Leaders of Innovative Future-Focused Real World Learning

Board of Education Meeting Summary July 13th, 2020 * 7pm * Central Office

Below you will find highlights from the July 13th, 2020 Board of Education Meeting. The complete agenda can be found at [USD 353.com](http://USD353.com). Please note that this is only a summary to provide a timely recap of each BOE meeting. Approved minutes posted by the Board Clerk can be found at usd353.com under the Board of Education tab.

Recognitions/Presentations

Dr. Zackary Hood, new principal at WHS, and Jason Halling, new principal at WMS, were introduced to the BOE.

Discussion Items:

- **Mental Health Initiative Presentation**

Daniel Farley, Director of Special Programs, with representatives from TASN and Sumner Mental Health, presented on the USD 353 School Mental Health Initiative. This is a project that was implemented during the 2018-2019 school year. At that time, the focus was only on one school, Eisenhower, but as the team started to see success in that building, the initiative moved to being a district wide application. The goals of the initiative are to:

- Establish a strong relationship between USD 353 schools and Sumner Mental Health

- Create a referral protocol for staff and families to use when trying to procure mental health services

- Implement the use and training of the Student Support Plan within USD 353 schools as a tool to help school personnel and families create a plan that can be put into place immediately. This helps the individual students in having a support system in place in which they can handle any difficulties throughout the day that could interrupt their time in school.

- Build a capacity of knowledge surrounding the Trauma Informed Care Program

The goal in pursuing Trauma Informed Care is to make sure USD 353 staff have been trained and are equipped with the mindset and perception of the behavior that is not the student, it is a result of the students experiences. When staff members are able to stay grounded and not let emotions get the best of them, they are better equipped to help the student de-escalate in a situation where they may need time to do so or even a calm and comforting adult to aid them in this process. We are entering the third year of this program which is the sustainability year. Our goal is to build capacity in our staff through training.

- **Mill Levy**

Wendy Goodrum, Director of Finance, gave the current status of our local mill levy as we prepare for the 20-21 budget and asked for BOE insight and for their questions. The BOE discussed budget concerns regarding the KRR grant and clarification on what Federal stimulus money can be used for.

- **Electronic Badges**

The BOE requested discussion on electronic key badges. Chris Buckman led the discussion and expressed the desire for the BOE members to have key card badges to the schools. After discussing the topic at length, the consensus was to keep this topic as a discussion item for the August meeting.

Action Items:

- **2020-2021 Board Goals and Strategic Plan**

The BOE was presented with the final draft for approval of the district's strategic plan and goals for discussion. The strategic plan is a 5 year document that is updated yearly to help drive the district's vision. The yearly BOE goals are created and prioritized based on the strategic plan. The final version of these documents will be available on the USD 353 website.

A motion was made and seconded to approve the 2020-2021 Board Goals and Strategic Plan.

Motion passed 6-0

- **Band Uniforms**

The purchase of new band uniforms for \$59,631.30 was requested by the BOE to be presented for a vote in July.

A motion was made and seconded to purchase band uniforms

Motion passed 4-2

Executive Session:

BOE went into two executive sessions for 15 minutes and 10 minutes respectively to discuss personnel matters for non-elected personnel

Consent Agenda:

- Approve the Minutes of the June 8th regular meeting and June 22nd Special Meeting

- Approve Payroll and Bills
 - Bills: \$758,972.91
 - Payroll: \$2,424,500.75

- Act on Appointments, Designations and Authorizations
 - Deputy Board Clerk: Wendy Goodrum
 - Food Service Authorized Representative and Determining Official for Free and Reduced Price Meal Applications: Adam Hatfield
 - Federal Programs and Projects Representative: Ann Shinliver
 - Truancy Reporters: All school-building administrators
 - Coordinator for Homeless Children: Dr. Jen Kern
 - KPERs Representative: CJ Carey
 - Freedom of Information Officer: Adam Hatfield
 - Federal Anti-Discrimination Compliance Officer: Daniel Farley
 - Official Newspaper for Legal Publications: The Wellington Daily News
 - Official Depository for school district funds, pursuant to K.S.A. 9-1401: Impact Bank
 - Authorize the Board Clerk, pursuant to K.S.A.12-105b(e) to pay claims as needed in advance of the regular board meeting in order for the District to benefit from discounts.
 - Authorize application for and utilization of funds from Title I, Title II, Vocational Grants, Eisenhower Math and Science Grants, and Food Service Program (free and reduced meals)
 - Adopt the hourly required school year as follows:
 - Kindergarten- Grade 11:1116 hours
 - Grade 12: 1086 hours
 - Adopt the state mileage rate of 57.5 cents per mile (K.S.A.75-3203a) **(amended to read \$0.575)**
 - Approve membership in the KASB Legal Assistance Fund-\$2100
 - Approve membership to Kansas Association of School Boards- \$12,650.58

-Adopt guidelines for activity funds and gate receipts according to K.S.A. 72-8208a

- Act on Resolutions Authorizing Petty Cash and Activity Funds for Administrative Offices as presented pursuant to K.S.A. 72-1177 and K.S.A. 72-1178

Petty Cash Fund Amounts:

-Superintendent's Revolving-\$1000

-High School:\$1500

-Middle School: \$1500

-Special Education: \$500

-Food Service: \$500

- Act on Resolution (20-01) Authorizing a Petty Cash Fund for Superintendents Revolving Fund

-Act on Resolution (20-02) Authorizing a Petty Cash Fund for WHS

-Act on Resolution (20-03) Authorizing a Petty Cash Fund for WMS

-Act on Resolution (20-04) Authorizing a Petty Cash Fund for Special Education

-Act on Resolution (20-05) Authorizing a Petty Cash Fund for Food Service

-Act on Resolution (20-06) Authorizing Activity Funds for WHS

-Act on Resolution (20-07) Authorizing Activity Funds for WMS

-Act on Resolution (20-08) Authorizing Activity Funds for Lincoln Elementary

-Act on Resolution (20-09) Authorizing Activity Funds for Eisenhower Elementary

-Act on Resolution (20-10) Authorizing Activity Funds for Kennedy Elementary

-Act on Resolution (20-11) Authorizing Activity Funds for Washington Elementary

-Act on Resolution (20-12) to Establish Board of Education Meeting Dates, Times, and Location. Regular meetings shall be the second Monday of each Month at the District office at 7:00 p.m

-Act on Resolution (20-13) to Establish Home Rule by Board of Education

-Act on Resolution (20-14) to rescind policy statements from the previous year

-Act on Resolution (20-15) to Waive Generally Accepted Accounting Principles (GAAP)

- Approve New Personnel:
 - Mark Caudillo- P.E. Teacher- Kennedy
 - Shellby Bevan- Social Worker- Kennedy
 - Chad Koehler- Custodian/Night Shift Supervisor- WHS
 - Brittanee Knepper- HS Assistant Volleyball/MS Assistant Girls Basketball
 - Karla Defore- WHS National Honor Society Sponsor
 - Tim Green- MS/HS Assistant Cross Country
 - Debi Runyan- Math Teacher- WHS
 - Kelsi Hinshaw- Registrar/AD Assistant
 - Christine Cox- Math teacher-WHS
 - Matthew Gerber- Math teacher- WHS

- Approve Resignations:
 - Linda Yate-Registrar/AD Assistant

- Approve Dates for Budget Review, Publication and Budget Hearing

The following dates are being presented:

 - July 27th, 2020, 7:00 p.m. - Review budget and approve publication
 - July 29th, 2020 - Publish Budget
 - August 10th, 2020, 6:30 p.m. - Budget Hearing followed by BOE meeting

Statutes dictate the process for budget approval. There must be 10 days between board approval for publication, and the budget hearing

- Approve Meal Prices for 20-21
 - Elementary Breakfast: \$1.60
 - Middle School Breakfast:\$1.50
 - High School Breakfast: \$1.50
 - Elementary Lunch: \$2.75
 - Middle School Lunch: \$2.95
 - High School Lunch: \$3.20

There are no changes in meal prices from last year

- Appoint Martin Peck as District's Legal Counsel
- Appoint Jared Brown as District Treasurer
- Approve Classified Handbook for 20-21
- Approve USD 353 Emergency Operations Plan Handbook for 20-21
- Approve Annual Contract with USD 619 for 20-21
- Approve Building Handbooks for 20-21
- Approve Substitute Handbook for 20-21
- Approve Out of State Travel (non-mandatory and if budget allows):
(amended to be removed from agenda)
 - Superintendents- February 2021- New Orleans, LA
 - Secondary Administration- July 2021- Denver, CO
 - Elementary Administration -July 2021- Chicago, IL
 - Special Education Administration- Nov. 2020- Salt Lake City, UT
 - Communication Administration- July 2021- New Orleans, LA

A motion was made to amend the consent agenda to fix the state mileage amount from 57.5 cents per mile to read \$0.575) and remove the approval of Out of State Travel.

A motion was made and seconded to amend the consent agenda.

Motion passed 6-0

A motion was made and seconded to approve the amended consent agenda (changes highlighted above).

Motion passed 6-0

6.0 Board Member Comments

7.0 Adjourn